



## **Process of Project Management in Banking**

This workshop is designed to bring together the knowledge and tools, skills and techniques of Project Management into a workshop format that gives participants hands-on experience in managing banking project work.

Topics include:

- Balancing Quality, Cost and Time
- Project Scope
- Work Breakdown Structures
- Estimating and scheduling
- Critical Path and PERT
- Issue Management and Change Control
- Closing and Continuous Improvement

### **Workshop Objectives:**

Participants completing the workshop will

- Learn Key Project Management Fundamentals – Concepts, Terms, Techniques
- Develop Expertise in the 8-Step Process of Project Management
- Begin the Application of Project Management Fundamentals to their Projects
- Develop and baseline a Project Schedule for a Real-life Project

### **Course Format:**

The course consists of 9 modules. It is delivered on site and can be tailored to the specific requirements of your organization. Participants bring in real projects and work on them as part of the workshop. The whole course can be delivered in two days but it is typically delivered in four half-day sessions over several weeks to allow participants to apply what they learn on real project. The interactive format of the course limits attendance to 20 participants.

### **Who Should Attend:**

The course is designed for banking project and program managers, executives, project leaders, and project team members.

### **Equipment Requirements:**

Though not required, the workshop is enhanced when the participants have access to computers with MS Project loaded on them.

### **Scheduling Information:**

To schedule a workshop contact Anna Vanwagner at [avanwagner@mca](mailto:avanwagner@mca) or telephone (810) 232-9797.